

Lake Ginninderra Sea Scouts DRAFT Assessment Management Plan

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1. Introduction

1. Background

This Asset Management Plan has been developed to implement responsive management of Lake Ginninderra Sea Scout (LGSS) Group assets and to communicate funding required to provide the required levels of service.

This asset management plan is to be read in conjunction with the LGSS Group Plan which provides the context for the development of this asset management plan.

2. Goals and Objectives of Asset Management

The group's goal in managing infrastructure assets is to meet the required level of service in the most cost effective manner for present and future members. The key elements of infrastructure asset management captured in this plan are:

1. Defining levels of service;

2. Understanding and managing current assets;
3. Understanding and managing future demand;
4. Lifecycle management; and
5. Financial structures to support asset management.

Asset management provides for the necessary preventative maintenance to ensure the functionality and performance of key assets that allow the group to provide its services.

3. Goals and Objectives of this Assessment Management Plan

LGSS is a group that is run and managed by volunteers. As such the current version of this document is the first iteration of an Asset Management Plan that will be used as the framework to:

1. formalise many of the asset management processes already undertaken by The Group; and
2. lay a framework that will provide a solid foundation to progressively improve the asset management of the group over the period of 2015 to 2018, in line with the current Group Plan (2015-2018).

Noting this being the first iteration of an asset management plan for the LGSS Group, the volunteer resources, and the need for this first iteration to lay a foundation, this document has sections that are noted as "This will be investigated for future updates of the asset management plan."

2. Levels of Service

This will be investigated for future updates of the asset management plan.

3. Current Assets

1. Asset Inventory

Appendix 1 contains the current asset inventory maintained for the group.

2. Assessment of Current Condition

The group currently has key roles (Leaders and Boat Master and Maintenance positions) that assess asset condition on a regular basis and report this to monthly Committee and Group Council meetings.

The capture and registering of this condition information will be investigated for future updates of the asset management plan.

3. Assessment of Remaining Useful Life

The group currently has key roles (Leaders and Boat Master and Maintenance positions) that assess asset remaining useful life on a regular basis and report this to monthly Committee and Group Council meetings on an exception basis.

The capture and registering of this remaining useful life information will be investigated for future updates of the asset management plan.

4. Asset Value and Replacement Cost

Key assets having large values, e.g., boats, are valued and insured. However smaller items are wrapped up in larger asset valuations.

The valuation and replacement cost of smaller items will be investigated for future updates of the asset management plan.

4. Future Demand

1. Demand Forecast

Can do this based off growth rate of youth members. Though a ceiling rate is being hit at the moment.

2. Demand Management

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets, providing new assets to meet demand, and demand management.

Demand management practices include alternate service delivery solutions, insuring against risks and managing failures. Alternate service delivery solutions focus on providing the required service without the need for the group to own the assets. This will predominantly be through either hiring required assets or loaning assets from other scout groups in the region.

3. New Assets for Growth

The group is currently undergoing increased growth that will require the addition of new assets in the future. This will be investigated for future updates of the asset management plan.

5. Lifecycle Management

Lifecycle management is currently maintained through informal processes led by key roles (Leaders, Boat Master, and Maintenance positions) on a regular basis. This includes:

1. Routine Maintenance;
2. Renewal/Replacement;
3. Creation/Acquisition/Upgrade; and
4. Disposal.

It is intended to formally capture these process into plan for future updates of the asset management plan.

6. Financial Support

1. Current Financial Support Framework

The current financial support framework for asset management is based on an annual fee on members of \$50 that get added to a Property Fund, general fundraising to support the procurement, repair and replacement of new assets and accessing available funding support through grants.

2. Planned Financial Support Framework

The Draft Group Plan 2015-2018 contains planning goals that consists of:

1. establishing a 'sinking fund' to provide for regular repair and replacement of assets, initial estimates are for 10% of net income;
2. improved maintenance of a schedule of principal assets and values; and
3. Depreciation schedules for principal assets.